

# RIVER RUN FINISH LINE RIVERFEST VENDOR & EXHIBITOR APPLICATION

Spring       Summer       Fall

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Please describe your merchandise or service: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**GENERAL:** The Ohio River Trail Council (ORTC) is committed to make this year's River Run & Finish Line Riverfest a great success. The Ohio River Trail Council invites you to submit an application to join a variety of professional exhibitors at the annual River Run Finish Line Festival. Examples of professional services include Bicycle & Kayak Touring Guides, Chiropractors, Dentists, Dermatologists, Doctors, Exercise Physiologists, Fitness Instructors, Health & Beauty Consultants, Health Product Distributors, Massage Therapists, Naturopaths, Nutritionists, Weight Loss Coaches, Wellness Experts, and Yoga Instructors.

**DATE & LOCATION:** Join us Sunday, April 9, July 9, and October 8, 2017, @ 8:30 a.m. The Festival is an outdoor event located at the Rochester Riverfront Park, 100 Water Street, Rochester, PA 15071 - Beaver County, PA. GPS: 40.697904, -80.287395

**PARTICIPATION:** Vendor or Exhibitor can rent an outdoor location to sell their products within the outdoor festival area. Selection is based on a first-come first-served basis using the date of registration; therefore, please submit your application at your earliest opportunity. All locations in the park areas are excellent and are handicapped accessible, therefore specific spaces are not guaranteed. The location of the Vendor and Exhibitor's Space will be at the sole discretion of the Festival committee.

**HOURS OF OPERATION:** Vendors set up is between 7:00 a.m. and 8:00 a.m. Eastern time. The River Run begins at 8:30 am with the 5K and 10K Race/Run/walk. All Vendors and Exhibitors are required to conduct business between 9:00 a.m. to 12:00 p.m. Following unloading and set up, all vehicles are to be moved to the general parking area. Please keep festival area free of motor vehicles.

**VENDOR FEES:** The Vendor donation is \$100.00 per 10 X 15 ft. space. Additional area is available by request. Internet Service is not guaranteed nor provided by the ORTC. No refunds will be given 30 days or less prior to the event for Vendor or Exhibitors cancellations. Please mail payments and completed registration to the Ohio River Trail Council, 1100 Pennsylvania Avenue Monaca, PA 15061. PayPal payments are accepted on the ORTC event website. All returned checks are subject to a \$50 service charge.

**VENDOR OBLIGATIONS & EQUIPMENT:** It is the Vendor or Exhibitor's responsibility to furnish tables, chairs, tents, booths, extension cords, and power surge protectors, Vendors will be required to provide all equipment to be used for display and sales. Electricity is available at the pavilion on a limited basis and is offered on a first registered first serve basis. No glass containers permitted, please use plastic or paper cups. All Vendors shall be responsible for cleaning their space during and after the event. All trash must be disposed in the trash receptacles. Contact the ORTC if you need assistance with any of the above.

**LIABILITY & LICENSES:** Vendor and Exhibitor assumes all responsibility for a) loss, personal injury and/or liability for any damage to its property or merchandise; and b) any sickness or illness caused from the food and/or drink served from its concession. The ORTC is to be held harmless for any liability or loss caused by theft, damage, destruction, injuries or negligence. Vendor and Exhibitor expressly agrees to indemnify, protect and hold harmless the Promoter; its officers, directors, principals, executive committee members, festival sponsors from any liability whatsoever in connection with this event. The Vendor and the Exhibitor agrees to name the ORTC as an additional insured on the Vendors general liability insurance coverage through a Certificate of Insurance. The festival will be held rain or shine. The ORTC makes no representation as to the number of potential attendees and assumes no liability for any financial loss. I have read, understood and accept the above rules, regulations and conditions.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

***The ORTC is a non-profit charitable organization. All proceeds benefit the development of the Ohio River Trail.***